



Microsoft Elevate America

The State of Colorado and Microsoft announce a public-private partnership to provide online technology training for eligible Colorado residents in selected E-Learning Courses. Whether you're new to technology or a seasoned IT professional, through [Elevate America](#), you can get help with the skills, training and certification needed to compete in today's technology-driven workplace.

STEP 1: Determine Your Skill Level – Basic, Intermediate, Advanced, or Certification Exam

BASIC

New To Computers or Seeking Review of Basic Skills
 Digital Literacy Learning & Assessments Available Online through Microsoft

Visit www.Microsoft.com for more information

No Voucher Required

INTERMEDIATE

MS Windows & MS Office Applications for the Business Worker

Word 2003
 Excel 2003
 PowerPoint 2003
 Access 2003
 Outlook 2003
 Word 2007
 Excel 2007
 PowerPoint 2007
 Access 2007
 Outlook 2007
 Windows Vista

Learning Voucher Required

ADVANCED

Technical Professional & Developer Careers

Learning Voucher Required
 Desktop Support Technician
 Systems Administrator
 Database Administrator
 Web/Windows Developer
 Systems Engineer
 Server Administrator

Learning Voucher Required

CERTIFICATION

Proctored Exams to be taken prior to April 26, 2010

Microsoft Office Specialist (MOS) Office 2003, Microsoft Certified Application Specialist (MCAS), Windows Vista & Office 2007

Testing Voucher Required

STEP 2: Request a Voucher- Required for Intermediate, Advanced Levels, & Certification Exams

Register and Attend a Voucher Informational Session

9-10am every Thursday during the month of February*

Career Village @ Arapahoe/Douglas Works!

Call 303.636.1160 or email elevateamerica@co.arapahoe.co.us to RSVP

Must bring proof of the following documentation to Informational Sessions:
 Current Colorado Residency, U.S. Citizen or legally entitled to work in the U.S., registered on www.ConnectingColorado.com, AND registered with the selective service (if appropriate)

**While voucher supplies are available. Vouchers are provided on a first-come-first-serve basis.*