

March 2018

Generations at Work



Monday	Tuesday	Wednesday	Thursday	Friday
			1 Resource Center 7:30 a.m. to 3:30 p.m. 1:1 Computer Assistance 9:00 a.m to 11:00 a.m.	2 Job Club Campus Community Partnership Program 9:00 a.m. - 11:00 a.m. 1:1 Computer Assistance 1:00 p.m. - 3:00 p.m
5 Resource Center Services 7:30 a.m - 3:30 p.m.	6 Resource Center 7:30 a.m. to 3:30 p.m. 1:1 Computer Assistance 9:00 a.m to 11:00 a.m. Self Directed Search 1:00 p.m. - 3:00 p.m.	7 Resource Center 7:30 a.m. to 3:30 p.m. Job Search Navigation 1:00 p.m. - 3:00 p.m.	8 Resource Center 7:30 a.m. to 3:30 p.m. 1:1 Computer Assistance 9:00 a.m. to 11:00 a.m 7 Smart Strategies for 50+ Jobseekers Workshop 1:00pm to 3:30pm	9 Job Club What are Hiring Managers Looking For in an Applicant? 9:00 a.m. - 11:00 a.m. 1:1 Computer Assistance 1:00 p.m. - 3:00 p.m
12 Resource Center Services 7:30 a.m - 3:30 p.m.	13 Resource Center 7:30 a.m - 3:30 p.m. 1:1 Computer Assistance 9:00 a.m. - 11:00 a.m	14 Workshop Surviving a Layoff 9:00 a.m. - 11:00 a.m Job Search Navigation 1:00 p.m. - 3:00 p.m.	15 Resource Center 7:30 a.m - 3:30 p.m. 1:1 Computer Assistance 9:00 a.m. - 11:00 a.m	16 Job Club Resume to Get you the Interview 9:00 a.m. - 11:00 a.m. 1:1 Computer Assistance 1:00 p.m. - 3:00 p.m
19 Resource Center Services 7:30 a.m - 3:30 p.m.	20 Resource Center 7:30 a.m - 3:30 p.m. 1:1 Computer Assistance 9:00 a.m. - 11:00 a.m Self Directed Search 1:00 p.m. - 3:00 p.m.	21 Resource Center 7:30 a.m - 3:30 p.m. Job Search Navigation 1:00 p.m. - 3:00 p.m	22 Resource Center 7:30 a.m - 3:30 p.m. 1:1 Computer Assistance 9:00 a.m. - 11:00 a.m	23 Job Club Job Search Process for Success 9:00 a.m. - 12:00 p.m. 1:1 Computer Assistance 1:00 p.m. - 3:00 p.m
26 Resource Center Services 7:30 a.m - 3:30 p.m.	27 Resource Center 7:30 a.m - 3:30 p.m. 1:1 Computer Assistance 9:00 a.m. - 11:00 a.m Self Directed Search 1:00 p.m. - 3:00 p.m.	28 Workshop Surviving a Layoff 9:00 a.m. - 11:00 a.m Job Search Navigation 1:00 p.m. - 3:00 p.m.	29 Resource Center 7:30 a.m - 3:30 p.m. 1:1 Computer Assistance 9:00 a.m. - 11:00 a.m	30 Job Club Job Search Strategies for Success 9:00 a.m. - 12:00 p.m. 1:1 Computer Assistance 1:00 p.m. - 3:00 p.m



Job Club! Our Generations@Work Job Club presents guest speakers leading insightful discussions on how to secure your next position, and how to keep it. Get together with other career seekers to pick up fresh ideas and resources for your successful job search, and have fun! Some say being over 40 as a barrier to employment. We are here to challenge that!

Campus Community Partnership! Lisa Jensen, Director of **CCP** will be discussing the application process and positions open at Anschutz. CCP is in the business of making connections between the Anschutz Medical Campus and the Aurora community, to the benefit of local neighborhoods and job seekers.

What are Hiring Managers Looking For in an Applicant? Dan Kastanek owner Express Employment will be discussing how that looks from the business owner's perspective.

Resume to Get You the Interview! Business Development Representative from ADW! Topic: How do you get your resume to get you the interview. Talking with employers daily, discussing the resume hiring managers are looking for.

Interview for Success! Steve Gehrke, SKG Career Services, Inc. will be speaking about how to take control of your job search process starting now! Including how to Interview with success!

Strategies for Job Search Success! Be Prepared! Covering your Basic Job Search Skill Set: resume writing, social media, interviewing techniques and an elevator speech geared for those of us over 40.

7 Smart Strategies for Job Seekers! A collaboration with the AARP Foundation and offered through the Back to Work 50+ program at Arapahoe/Douglas Works! This workshop provides an overview of strategies that connects jobseekers who want to full-time employment with opportunities to upgrade their skills and compete with confidence for new jobs. To register please call 855-850-2525.

Job Search Navigation! How do you prepare for your job search success? Target specific industries, focus on the interview and plan to succeed attending hiring events.

Workshop Surviving a Lay Off! Yes, it is possible! Providing ways to cope with the emotional stress of job loss. And how to manage your financial situation to your benefit.

One-on-One Computer Assistance! Save yourself a lot of time and learn more about how to put applications up on line.

Self Directed Search Assessment! Helps individuals move forward identifying the occupations that best suit their personality type, interests and skills, now that we are over 40.

Arapahoe/Douglas works! 6974 South Lima Street, Centennial CO 80112