

May  
2018

# Generations at Work



Monday	Tuesday	Wednesday	Thursday	Friday
	1	2	3	4
			Resource Center 7:30 a.m. to 3:30 p.m. <b>1:1 Computer Assistance</b> 9:00 a.m to 11:00 a.m.	<b>Job Club</b> <b>Surviving the Online Application Process</b> 9:00 a.m. - 11:00 a.m. <b>1:1 Computer Assistance</b> 1:00 p.m. - 3:00 p.m
7	8	9	10	11
Resource Center Services 7:30 a.m - 3:30 p.m.	Resource Center 7:30 a.m. to 3:30 p.m. <b>1:1 Computer Assistance</b> 9:00 a.m to 11:00 a.m. <b>Self Directed Search</b> 1:00 p.m. - 3:00 p.m	Resource Center 7:30 a.m. to 3:30 p.m. <b>Job Search Navigation</b> 1:00 p.m. - 3:00 p.m.	Resource Center 7:30 a.m. to 3:30 p.m. <b>1:1 Computer Assistance</b> 9:00 a.m. to 11:00 a.m <b>7 Smart Strategies for 50+ Jobseekers Workshop</b> 1:00pm to 3:30pm	<b>Job Club</b> <b>The Road to the Job Offer</b> 9:00 a.m. - 11:00 a.m. <b>1:1 Computer Assistance</b> 1:00 p.m. - 3:00 p.m
14	15	16	17	18
Resource Center Services 7:30 a.m - 3:30 p.m.	Resource Center 7:30 a.m - 3:30 p.m. <b>1:1 Computer Assistance</b> 9:00 a.m. - 11:00 a.m	<b>Workshop</b> <b>Surviving a Layoff</b> 9:00 a.m. - 11:00 a.m <b>Job Search Navigation</b> 1:00 p.m. - 3:00 p.m.	Resource Center 7:30 a.m - 3:30 p.m. <b>1:1 Computer Assistance</b> 9:00 a.m. - 11:00 a.m	<b>Job Club</b> <b>On Line Resources</b> 9:00 a.m. - 11:00 a.m. <b>1:1 Computer Assistance</b> 1:00 p.m. - 3:00 p.m
21	22	23	24	25
Resource Center Services 7:30 a.m - 3:30 p.m.	Resource Center 7:30 a.m - 3:30 p.m. <b>1:1 Computer Assistance</b> 9:00 a.m. - 11:00 a.m	Resource Center 7:30 a.m - 3:30 p.m. <b>Job Search Navigation</b> 1:00 p.m. - 3:00 p.m	Resource Center 7:30 a.m - 3:30 p.m. <b>1:1 Computer Assistance</b> 9:00 a.m. - 11:00 a.m	<b>Job Club</b> <b>Interview Speak</b> <b>Generations at the Round Table</b> 9:00 a.m. - 12:00 p.m. <b>1:1 Computer Assistance</b> 1:00 p.m. - 3:00 p.m
28	29	30	31	
CLOSED for Memorial Day Holiday	Resource Center 7:30 a.m - 3:30 p.m. <b>1:1 Computer Assistance</b> 9:00 a.m. - 11:00 a.m	Resource Center 7:30 a.m - 3:30 p.m. <b>Job Search Navigation</b> 1:00 p.m. - 3:00 p.m.	Resource Center 7:30 a.m - 3:30 p.m. <b>1:1 Computer Assistance</b> 9:00 a.m. - 11:00 a.m	



**Job Club!** Our Generations@Work Job Club presents guest speakers leading insightful discussions on how to secure your next position, and how to keep it. Get together with other career seekers to pick up fresh ideas and resources for your successful job search, and have fun! Some say being over 40 as a barrier to employment. We are here to challenge that!

**Surviving the Online Application Process!!** Arapahoe County Sheriff's Office HR Business Partner will be talking us through the application process. Providing strategies to complete your online application successfully!

**Road to the Job Offer!** Steve Gehrke, SKG Career Services, Inc. will be speaking about how to take control of your job search now! And how to Interview with success!

**Online Resources!** Summer Greenwood, Career Services Librarian, Arapahoe District Libraries will be speaking about the resources to better identify jobs you want and research current labor market information.

**Interview Speak! Generations at the Round Table!** Yes, our panel has Boomer, X-Gen and Millennial and Home Lander generations participating. We are here to help look at the question, just how do we better communicate with everyone else in the room. Starting with walking into the interview. Yes! Talking with each other is possible, profitable and fun!

**7 Smart Strategies for Job Seekers!** A collaboration with the AARP Foundation and offered through the Back to Work 50+ program at Arapahoe/Douglas Works! This workshop provides an overview of strategies that connects jobseekers who want to full-time employment with opportunities to upgrade their skills and compete with confidence for new jobs. To register please call 855-850-2525.

**Job Search Navigation!** How do you prepare for your job search success? Target specific industries, focus on the interview and plan to succeed attending hiring events.

**Workshop Surviving a Lay Off!** Yes, it is possible! Providing ways to cope with the emotional stress of job loss. And how to manage your financial situation to your benefit.

**One-on-One Computer Assistance!** Save yourself a lot of time and learn more about how to put applications up on line.

**Self Directed Search Assessment!** Helps individuals move forward identifying the occupations that best suit their personality type, interests and skills, now that we are over 40.

**Arapahoe/Douglas works! 6974 South Lima Street, Centennial CO 80112**