

# September 2017

## Generations at Work



Monday	Tuesday	Wednesday	Thursday	Friday
				1 <b>Generations Job club Strategies for Job Search Success</b> 9:00 a.m. to 1:00 p.m. Resource Services 1:00 p.m. to 3:30 p.m.
4 <b>HOLIDAY</b>	5 Resource Center 1:1 Computer 9:00 a.m. to 11:00 a.m. <b>Self Directed Search</b> 1:00 p.m. to 3:00 p.m.	6 <b>Workshop Surviving a Layoff</b> 9:00 a.m. to 11:00 a.m. <b>Job Search Navigation</b> 1:00 p.m. to 3:00 p.m.	7 Resource Center Services 7:30 a.m to 3 :30 p.m	8 <b>Generations Job club What are Hiring Mangers Looking for in an Applicant</b> 9:00 a.m. to 11:00 p.m. Resource Services 12:00 p.m. to 3:30 p.m.
11 Resource Center Services 7:30 a.m to 3:30 p.m.	12 Resource Center 1:1 Computer 9:00 a.m. to 11:00 a.m. <b>Self Directed Search</b> 1:00 p.m. to 3:00 p.m.	13 Resource Center Services 9:00 a.m. to 11:00 a.m. <b>Job Search Navigation</b> <b>Dress for the Interview</b> 1:00 p.m. to 3:00 p.m.	14 Resource Center Services 7:30 a.m to 3 :30 p.m.	15 <b>Generations Job Club Yourself take Care</b> 9:00 a.m. to 1:00 p.m. Resource Services 12:00 p.m to 3:30 p.m
18 Resource Center Services 7:30 a.m to 3:30 p.m.	19 Resource Center 1:1 Computer 9:00 a.m. to 11:00 a.m. <b>Self Directed Search</b> 1:00 p.m. to 3:00 p.m.	20 <b>Workshop Surviving a Layoff</b> 9:00 a.m. to 11:00 a.m. <b>Job Search Navigation</b> 1:00 p.m. to 3:00 p.m.	21 Resource Center Services 7:30 a.m to 3:30 p.m.	22 <b>Generations Job Club Job Search Navigation</b> 9:00 a.m. to 12:00 p.m. <b>Encore Job Fair City of Centennial</b> 4:00 pm to 6 p.m.
25 Resource Center Services 7:30 a.m to 3:30 p.m.	26 Resource Center 1:1 Computer 9:00 a.m. to 11:00 a.m. <b>Self Directed Search</b> 1:00 p.m. to 3:00 p.m.	27 Resource Center 9:00 a.m. to 12:00 p.m. <b>Job Search Navigation</b> <b>Financial Survival</b> 1:00 p.m. to 3:00 p.m.	28 Resource Center Services 7:30 a.m to 3:30 p.m.	29 <b>Generations Job Club Colors</b> 9:00 a.m. to 11:00 p.m. Resource Services 12:00 p.m. to 3:30 p.m.



**Job Club!** Our Generations@Work Job Club presents guest speakers leading insightful discussions on how to secure your next position, and how to keep it. Get together with other career seekers to pick up fresh ideas and resources for your successful job search, and have fun! Some say being over 40 as a barrier to employment. We are here to challenge that!

**Strategies for Job Search Success!** Tips on resume writing, elevator speech and interviewing skills. Putting into practice how to implement new ideas and information for your successful job search.

**Yourself Take Care!** Talking about how to stay fit emotionally, mentally and physically through the job process. Easy to say...

**Encore Job Fair!** Partnering with the City of Centennial. **Businesses who are looking for those over 40, be there!** Check ADW! website for businesses participating, [www.adworks.org](http://www.adworks.org).

**True Colors!** Proven to foster better communication and understanding for stronger relationships in and out of the office. Building on the fundamental applications of Keirse's work, Don Lowry created True Colors personality assessment: easy to remember and fun!

**Workshop Surviving a Lay Off!** Yes, it is possible! Providing ways to cope with the emotional stress of job loss. And how to manage your current financial situation.

**Self Directed Search Assessment!** Helps individuals move forward identifying the occupations that best suit their personality type, interests and skills, now that we are over 40.

**Job Search Navigation!** Online job search basics from search engines to labor market information.

**Dress for the Interview!** First impressions matter.

**Financial Survival!** How to financially survive while unemployed or underemployed. Providing practical suggestions and common sense

**One on One Computer Assistance!** If you are a more entry-level computer user, we are here to sit down with you to walk you through the on-line applications process with enough time to ask questions.

**Arapahoe/Douglas works! 6974 South Lima Street, Centennial CO 80012**