

September 2018

Generations @Work



Monday	Tuesday	Wednesday	Thursday	Friday
3	4	5 Connections Network! Preparing for Reverse Job Fair 9:00 – 11:00 Resource Center 12:00 – 1:00 2:00 – 3:30	6 Resource Center 8:00 – 1:00 2:00 – 3:30	7 Resource Center 8:00 – 12:00
10 Resource Center 8:00 – 1:00 2:00 – 3:30	11 Resource Center 8:00 – 1:00 2:00 – 3:30	12 Connections Network! Communication Styles Getting Where You Want To Go 9:00 – 11:00 Generations @Work! Reverse Job Fair 11:00 – 12:00	13 Resource Center 8:00 – 1:00 2:00 – 3:30 7 Smart Strategies for 50+ Jobseekers Workshop 1 - 3:30	14 Resource Center 8:00 – 12:00
17 Resource Center 8:00 – 1:00 2:00 – 3:30	18 Resource Center 8:00 – 1:00 2:00 – 3:30	19 Connections Network! Election Judge Opportunities & Tips for Targeting Your Job Search 9:00 – 11:00 Resource Center 12:00 – 1:00 2:00 – 3:30	20 Resource Center 8:00 – 1:00 2:00 – 3:30	21 Resource Center 8:00 – 12:00
24 Resource Center 8:00 – 1:00 2:00 – 3:30	25 Resource Center 8:00 – 1:00 2:00 – 3:30	26 Connections Network! Enhance Your Professional Brand with LinkedIn 9:00 – 11:00 Resource Center 12:00 – 1:00 2:00 – 3:30	27 Resource Center Closed *see front desk for assistance	28 Resource Center 8:00 – 12:00
30 Resource Center 8:00 – 1:00 2:00 – 3:30				



Arapahoe/Douglas Works! 6974 South Lima Street Centennial, CO 80112 303-636-1160

Connections Network! Generations @Work Connections Network! provides an opportunity for you to network with other job seekers, pick up fresh ideas and resources for a successful job search, and learn more about navigating a targeted job search. Guest speakers will occasionally join us to lead insightful discussions on labor market information and employment opportunities.

Preparing for Reverse Job Fair: Discover what a Reverse Job Fair is all about! This session will offer interactive material preparation and presentation tips for attending the [Reverse Job Fair on September 12th](#). An overview of participating employers will also be provided.

Communication Styles – Getting Where You Want To Go: Guest speaker **Sandra Wagner**, Project Director of SCSEP with the AARP Foundation, presents successful communication tactics to utilize during the interview process and beyond.

Tips for Targeting Your Job Search: Do you feel overwhelmed, disorganized or a little confused in your job search? Join Emily and Jessica to learn more about the importance of engaging in a targeted job search so you can focus your efforts on opportunities that are meaningful to you!

***Election Judge Opportunities:** Guest speaker **Karen Hart**, Election Judge Coordinator, will provide an overview of upcoming Election Judge temporary employment opportunities with Arapahoe County. This is a unique opportunity to get involved in your local government and play a role in the democratic process.

Enhance Your Professional Brand with LinkedIn: Guest speaker **Joyce Feustel**, Founder of Boomers' Social Media Tutor, provides an overview of LinkedIn best practices. Joyce focuses on "making social media simple, easy & fun."

Reverse Job Fair: Rather than a typical job fair where job seekers move throughout a room to visit with employers at different tables, in a reverse job fair, job seekers will be the ones "behind the table." Job seekers have the opportunity to present professional materials that showcase their skills, talents and unique abilities to employers from a variety of industries. [Bring a professional portfolio with resume and "About Me" flyer.](#)

7 Smart Strategies for Job Seekers! A collaboration with the AARP Foundation and offered through the Back to Work 50+ program at Arapahoe/Douglas Works! This workshop provides an overview of strategies that connects jobseekers who want to full-time employment with opportunities to upgrade their skills and compete with confidence for new jobs. [To register, please call 855-850-2525.](#)

Resource Center Hours: Drop in anytime during resource center hours to receive assistance with filling out online applications, tailoring your resume, developing your elevator speech, preparing for an interview, and exploring your career interests! We welcome you to utilize the Resource Center as a dedicated space to work on your job search.