

# March 2020

## Resources for Job Seekers Age 40+



Monday	Tuesday	Wednesday	Thursday	Friday
<p><b>2</b></p> <p>Resource Center 7:30 – 4:30</p>	<p><b>3</b></p> <p>Resource Center 7:30 – 4:30</p>	<p><b>4</b></p> <p>Resource Center 7:30 – 4:30</p> <p><b>Connections Network!</b> 9:00 – 11:00 Job Fair Preparation</p>	<p><b>5</b></p> <p>Resource Center 7:30 – 4:30</p>	<p><b>6</b></p> <p>Resource Center 7:30 – 4:30</p>
<p><b>9</b></p> <p>Resource Center 7:30 – 4:30</p>	<p><b>10</b></p> <p>Resource Center 7:30 – 4:30</p>	<p><b>11</b></p> <p>Resource Center 7:30 – 4:30</p> <p><b>Connections Network!</b> 10:00 – 12:00 Job Fair 40+ Connect 2 Impress</p>	<p><b>12</b></p> <p>Resource Center 7:30 – 4:30</p>	<p><b>13</b></p> <p>Resource Center 7:30 – 4:30</p>
<p><b>16</b></p> <p>Resource Center 7:30 – 4:30</p>	<p><b>17</b></p> <p>Resource Center 7:30 – 4:30</p>	<p><b>18</b></p> <p>Resource Center 7:30 – 4:30</p> <p><b>Connections Network!</b> 9:00 – 11:00 Chart a New Course</p>	<p><b>19</b></p> <p>Resource Center 7:30 – 4:30</p> <p><b>*7 Smart Strategies for 50+ Jobseekers Workshop</b> 9:00 - 11:00 Registration required</p>	<p><b>20</b></p> <p>Resource Center 7:30 – 4:30</p>
<p><b>23</b></p> <p>Resource Center 7:30 – 4:30</p>	<p><b>24</b></p> <p>Resource Center 7:30 – 4:30</p>	<p><b>25</b></p> <p>Resource Center 7:30 – 4:30</p> <p><b>Connections Network!</b> 9:00 – 11:00 Reboot Your Career Search</p>	<p><b>26</b></p> <p>Resource Center 7:30 – 4:30</p>	<p><b>27</b></p> <p>Resource Center 7:30 – 4:30</p>
<p><b>30</b></p> <p>Resource Center 7:30 – 4:30</p>				

Visit [www.adworks.org](http://www.adworks.org) & go to the **Upcoming Events Tab** to view online calendar. See reverse side for additional details!

\*Registration required through AARP – please call 855-850-2525 for more information.



**Arapahoe/Douglas Works! 6974 South Lima Street Centennial, CO 80112 303-636-1160**

**Connections Network!** Generations@Work Connections Network! provides an opportunity for you to network with other job seekers, pick up fresh ideas and resources for a successful job search, and learn more about navigating a targeted job search. Programs will be a combination of Guest speakers and ADWorks! Staff, focused on conveying important information and leading insightful discussions on all facets of the job search process.

**3/4 Job Fair Prep:** In anticipation of the Connect 2 Impress Job Fair being held on 3/11/20, Connections Network will take this time to review best practices in job fair preparation. **Beth Hobbs**, Career Advisor and **Ruth McCormick**, Business Services Representative will share information and answer questions about the upcoming event. Learn what steps are most valuable to maximize your opportunity.

**3/11 Connect 2 Impress Job Fair:** This is a networking job fair opportunity highlighting experienced and highly skilled job seekers! Present your ONE minute elevator speech as a professional introduction, answer employers' questions about your job interests, and connect with employers on their open positions. Learn more about elevator speeches in our Networking or Interviewing I workshops. Dress to impress, and bring copies of your resume!

**3/18 Chart a new course!:** **Kim Tranter**, Founder and Managing Director of Colorado Hotel and Lodging Association (CHLA) University will share information on one of the fastest growing industries in Colorado. She will discuss how to map your skills and talents to an exciting career in the world of hospitality.

**3/25 Reboot Your Career Search:** **Heather Seiden** employment program coordinator with Jewish Family Services will share how to sharpen your job seeking skills and launch your next career. The presentation will share ways to shine in the interview, as well as how to follow up with hiring managers and smart questions to ask at the end of the interview.

**3/19 AARP Seven Smart Strategies:** This program developed by the AARP Foundation provides a 2 hour introductory course for new job seekers. **Registration is required by calling the AARP Foundation at 855-850-2525**

**Resource Center Hours:** The resource center is open from 7:30 – 4:30 to receive assistance with filling out online applications, tailoring your resume, developing your elevator speech, preparing for an interview, and exploring your career interests! We invite you to utilize the Resource Center as a dedicated space to work on your job search.