Objectives

Understand...

✓ How to use the resource services
✓ How to navigate the A/D Works! website
  ✓ How to find our workshops/events/handouts
✓ How to use Connecting Colorado
✓ What a UI work search activity is
✓ And how to request UI payment
General Workforce Center Rules During COVID - 19

Check in to Resource Center
Use SSN or keycard to check in once a day, and communicate with front desk staff about your needs.

2 Hour appointments for computers
The Workforce Centers are currently offering 2 hour time slots for computer use:
- Lima Plaza appointments can be made by calling 303-636-1160
- Altura Plaza appointments can be made by calling 303-636-2014

All workshops are currently being offered virtually
We are excited to offer workshops VIA Zoom that can be accessed by computers and/or phones. Copies of the slides and handouts can be accessed through adworks.org
Office Locations

Lima Plaza Office:
6974 S. Lima St.
Centennial, CO 80112
303-636-1160

Altura Plaza Office:
15400 E. 14th Pl.
Aurora, CO 80011
(Chambers & 14th)
303-636-2014
Workforce Center Services
The workforce center is for everyone!

Resource Center – Appointment only: 303-636-1160
- Computers, internet, printers, fax machines, scanners, and job search resources

Workshops – Online VIA Zoom.com
- Practical, interactive classes to help you become the savviest candidate for the job

Specialized Services
- Veterans, WIOA, Young Adult WIOA (16 - 24)

Business & Assessment Center (BAC) special hours – Appointment only: 303-636-1160
- ProveIt! tests, Pre-GED, TABE, and various career assessments
Job Readiness Workshops

Zoom Workshops:
1. Resumes 1
2. Interviewing 1
3. Phone Interviews
4. LinkedIn
5. Networking
6. Salary Negotiations
7. Emotional Intelligence

PDF Workshops:
- Discovering ADW!
- Federal Employment 1 & 2
- Ageless Career Search
- Pursuing Your Passion
- Emotional Intelligence
- Phone Interviews
- Career Reinvention
- Workplace Values

All handouts and copies of the slides can be found on adworks.org.
Generations @Work

Program focused for mature workers ages 40+

• Virtual one-on-one appointments for your job search needs
  • Generations@araphoegov.com
Workforce Innovation and Opportunity Act (WIOA)
Adult/Dislocated Worker program
If interested please call 303-636-1160

- Potential funding for short term training or certifications
  - 18 months or less
  - Targeted industry

- Dislocated Worker Program
  - Recently laid-off due to no fault of your own
  - Recently separated Service Member – Honorable Discharge
    - Within 26 weeks
  - Spouse of Active Service Member that was relocated
  - Displaced home maker

- Adult Program
  - Public assistance
  - Low income
  - Basic skills deficient
  - Displaced home maker
  - 55 or older
  - Native American / Native Alaskan / Native Hawaiian
  - Ex-Offender
  - Substantial cultural barrier
  - Disability
  - Seasonal migrant farm worker
  - Single parent / Single pregnant moms
  - 27+ weeks of unemployment
Disability Services

• Provide Ticket to Work Services if collecting SSI or SSDI
• Proud Member of American Dream Employment Network (ADEN)
• Provide multiple employment resources
• Collaborate with local agencies (Division of Vocational Rehab, Ability Connection, etc.)
• Disability Resource Coordinator Paul Kuenzi: pkuenzi@arapahoegov.com
REGISTERING FOR WORK!

WWW.CONNECTINGCOLORADO.COM
Connecting Colorado Mobile App

• The new mobile device application, **Colorado Jobs**, is now available and can be downloaded through your device’s app store (Apple or Google Play)

• **Colorado Jobs** allows you to:
  - Search for jobs
  - Save your "favorite" jobs
  - Look up specific jobs (from notifications)
  - See new jobs
**Unemployment Process**

**Steps to Collecting Unemployment**

- Filing Unemployment Claim
  - Read the [Unemployment Benefits Guide](#)
  - Begin Tracking Work-Search Activities
- Register with the Workforce Center –
  - [www.Connectingcolorado.com](http://www.Connectingcolorado.com) (Recently filed Unemployment Insurance claim)
- Register with MYUI to access your unemployment account
  - [https://myui.coworkforce.com/Registration](https://myui.coworkforce.com/Registration)
- Complete and return Verification form
Requesting Payments Through CUBLINE

Request payment one of two ways:

1. **https://myui.coworkforce.com/Registration**
   - 1. Must have your pin number to create an account
   - 2. For claimants already registered, you can log in and select the [Payment Request] button.

2. Or **call 303-813-2800** (Denver-metro area) or 1-888-550-2800 (outside Denver-metro area).

Request payment every two weeks on the schedule given by Unemployment.

INFORMATION LINE: 303-318-9000

MyUI online features include:
- Request payment
- View balances, payment information, and history
- Check current claim status and information
- Review benefits eligibility
- Register for work and view work-search information
- Edit profile information (such as address)
Definition of a Work Search Activity

• Applying for a job for which you are reasonably qualified
• Interviewing for a job for which you are reasonably qualified
• Taking an exam required as part of the application process for a new job for which you are reasonably qualified
• Contacting an employer, who you reasonably believe may have available suitable work, to inquire as to whether the employer is hiring
• Being referred to a job by a state workforce center or other entity which provides similar services
• Adding a resume to an online job board
• Engaging in documented use of online career tools
• Participating in reemployment services at a state workforce center or other location where such similar services are provided
• Participating in state-sponsored or other professional job-related education or skills development
• Creating a user profile on a professional networking website
• Participating in networking events related to a job or occupation for which you are reasonably qualified
## Unemployment Insurance Benefits

This form can be found at [https://www.colorado.gov/pacific/sites/default/files/WorkSearchLog.pdf](https://www.colorado.gov/pacific/sites/default/files/WorkSearchLog.pdf)

### Track Your Work-Search Activities

Keep verifiable information for all your work-search activities and download “What is a Work-Search Activity?” at colorado.gov/eligibility for more information.

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<th>Date MW/DD/YY</th>
<th>Activity Completed</th>
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Part time work

• No more than 32 hours

• Rule of 25%
  • The law states that you can earn up to 25% of your weekly benefit amount, and still be paid your full benefit amount. After that, your benefit payment will be reduced by one dollar for each dollar you earn.
  • Example: $100 + $25 = $125 in your pocket... but if you earn $26, you will only receive $99, for again, a total of $125.

• Must report hours worked and gross earnings
  • Pre-tax

• Contract and variable work
  • We recommend that you contact UI for further information.
Unemployment Insurance Benefits

***Please Remember!!! You must:

- Be actively seeking work for **two separate days per week**, with minimum of **five** work search activities each week
- Maintain a copy of your work search records for **two years** from the date you originally applied for Unemployment Insurance.
- Be able to work, be available for work and be actively looking for work (at least 2 days a week)
- Request for payments through CUBLINE: Either online or 303-813-2800 (File on every other Sunday)
Please take a moment to complete a workshop evaluation!

1 is a low score

Presentation Finished...

5 is a high score

Any Questions?