

Minutes

Workforce Development Board Meeting

Thursday – December 6, 2018 • 11:00 a.m. – 1:00 p.m.

Arapahoe Board Room 6954 S. Lima Street, Centennial, CO 80112

Attendance

M	Evan Abbott, Vice Chair, MSEC
M	Andrea Amonick, City of Aurora
A	Kimberly Ardo-Eisenbeis, Core-Mark
M	Andrew Bercich, Chair, IBM
E	Randy Berner, Adolfson & Peterson Construction
M	JB Bettinger, Stonebridge Companies
P	Alex Cowsky, DSEDP (Lynn Myers Proxy)
A	Krista Dann, Arapahoe County Human Services
M	William Dowling, CDLE
E	Dr. Diana Doyle, ACC
P	Eric Dunker, ACC (Diana Doyle Proxy)
S	Sasha Easton, ADW!
E	Judith Emery, CUWA
M	John Fleck, CO Sheet Metal Workers
S	Kelly Folks, ADW!
M	Mame Fuhrman, Tri-County Health Department
G	Andrew Galloway, CDLE
E	Lacey Golonka, Xcel Energy
G	Joy Griffin, Douglas County School District
M	Peter Hancock, Professional Employment Group
S	Patrick Holwell, ADW! WDB
M	Kevin Hougen, Past Chair, Aurora Chamber
M	Dennis Houston, Parker Chamber
M	Comm. Nancy Jackson, Arapahoe County
G	Jennifer Jasinowski, Skilled Trades & Tech Science

E	Darcy Kenney, Arapahoe County Government
P	Gary Knight, Xcel Energy (Lacy Golonka Proxy)
M	Don Klemme, Arapahoe County Government
M	Mimi Leonard, Littleton Public Schools
G	Heidi McDonald, LeaderQuest
E	Douglas Melphy, Painters & Allied Trades
G	Sam Moreno, CU South Denver
M	Sarah Mesmer, American Federation of Teachers
A	Andrew Mullen, Bank of the West
S	Tanya Muniz, ADW! WDB
E	Lynn Myers, Denver South EDP
P	Becky Nelson, Douglas County (Lora Thomas P)
G	Aurora Ogg, Office of Congressman Coffman
E	Dr. Betsy Oudenhoven, CCA
A	Mary Riebe, Past Chair, Kaiser Permanente
A	Nina Sonovia, The Center for Work Ethic Dev.
E	Amber Spiewak, Charles Schwab
A	Fannie Stokes, Atrium Hospitality
E	Cheryl Ternes, Arapahoe County Human Serv.
G	Raven Stuart, Douglas County Human Services
E	Comm. Lora Thomas, Douglas County
E	Scott Van Ramshorst, American Family Comm.
E	Sandra Wagner, AARP Foundation
M	Che Yi, American Fidelity Admin Services, LLC

M=Present Member, P=Proxy, A=Absent, E=Excused, S=Present Staff, G=Present Guest

Quorum: Yes – 53% of voting members in attendance

11:00 a.m. **Welcome/Call to Order**

Andrew Bercich Abbott, [WDB Chair, IBM](#)

11:05 a.m. **WDB Member Announcements**

Evan Abbott, [Employers Council, WDB Vice Chair](#)

JB Bettinger: Stonebridge opened another hotel.

Andrew Bercich: Congratulations to Kevin Hougen for his Congressional Record.

Eric Dunker: ACC received \$95,000 for an apprenticeship grant. We are also co-sponsoring a career expo.

Joy Griffin: Douglas County passed 5A & 5B.

Andrea Amonick: The Gaylord is scheduled to open on December 18th. Kevin Hougen: Thanks to ADW! for assisting to staff the Gaylord.

11:15 a.m. **Artificial Intelligence**

Andrew Bercich Abbott, [WDB Chair, IBM](#)

- Please view presentation for Artificial Intelligence.

12:05 p.m. **Economic Impact Report**

Patrick Holwell, [Arapahoe/Douglas Works!](#)

- Please view [presentation](#) for the Economic Impact Report.

12:20 p.m. **County Updates:**

[Arapahoe County: Commissioner Nancy Jackson](#)

- We had our transition of newly elected positions.
- There was a fire in Littleton where over 150 seniors have been displaced. There is a donation link on the Arapahoe County webpage to help with funds that will go directly to the seniors.

[Douglas County: Commissioner Lora Thomas \(Becky Nelson\)](#)

- The 2019 budget has just been approved.
- We are also going to transition of newly elected positions.
- The Highlands Ranch UC Health is close to opening. They are ramping up to be fully staffed in January. We will connect them to ADW! for their hiring needs.
- Douglas County was recognized for having the lowest poverty range.

12:30 p.m. **Directors Report**

Kelly Folks, [A/D Works!](#)

- Andrew Bercich will become the chair of NAWB, and with his job requiring him to travel often, he will be stepping down as chair. We will have an election process at the next meeting.
- The Governance Committee approved the Grievance/Complaint Procedures Policy. These procedures are required under WIOA.
- I have hired a Workforce Center Administrator, Sasha Easton. She will be handling the operational aspects of ADW! We are also hiring more staff to assist with the Workforce Development Board.
- The One-Stop Operator has been selected – SHG Advisors. This One-Stop Operator is also contracted with Tri-County, Larimer County and Colorado Rural Workforce Consortium.
- The Greater Metro Denver Healthcare Partnership and ACC have partnered with Centura, developing an apprenticeship for medical assistants. Customers are placed in \$19/hr jobs when they complete the program. The curriculum was redefined to change from a two-year program to a nine month program.
- A/D Works! created an apprenticeship with Stolle Manufacturing. This is a 17 weeks long apprenticeship. Each customer is placed in an On the Job Training, with A/D Works! support financially up to \$5992, providing customers a wage of \$17.86 per hour while in the apprenticeship. After the completion of the apprenticeship, which is 2 years in length, customers wages will increase to \$20.54 an hour.
- We continue to explore co-location opportunities with partners.

- We have moved staff into the Castle Rock Human Services Building providing Career Services to customers.
- We are working with Arapahoe Community College to have a full service Workforce Center located in the Collaborative Campus, tentatively opening in early fall of 2019. We are planning to have a Career Resource Center, with WIOA staff, a business service staff and Career Center staff, similar to Altura.

12:40 p.m. **Administrative Services Update** Kelly Folks, [A/D Works!](#)

- Please view [handout](#) for fiscal dashboard.

12:50 p.m. **WDB Taskforce Updates:**

[Veterans Engagement Taskforce: Kevin Hougen](#)

- The Disabled Veterans Outreach Program (DVOPs) staff at A/D Works have been collaborating efforts with the Generations@Work staff to ensure Veterans over 50 years of age are utilizing the resources available to them. Our veteran population are mostly "mature workers" seeking to upgrade their careers. In addition to the monthly Veterans and Spouses Networking event, a weekly "Connections Network" (job club) is available for Veterans to listen to guest speakers and discuss job search strategies. Veterans are also included in the monthly STAR Success Stories workshop which participants work with each other to compose answers to interview questions using the STAR (Situation Task Action Result) model.

[Opportunity Works! Taskforce: Commissioner Nancy Jackson](#)

- The Opportunity Works Taskforce met on November 1st.
- An update on the STEP (Colorado Works work based learning grant) and DEI (disability employment initiative) grants were provided. Both grants are doing important work to help our "opportunity" populations.
- One pagers are being designed to market our general customers, those with disabilities and justice-involved customers to businesses. This is a direct action item helping the group meet the 2018 Priority/goal of "educated/provide awareness to employers about clients". The group is continuing to collect pertinent data to help with the content of the documents.
- It was determined that the group really needs to work more closely with the Youth Committee and they would like to invite them to attend our January 10th meeting. The meeting will be at 9:30am.
- It was discussed that next year's priority could focus on educating customers up front about ADW offerings

[Young Adult Subcommittee: Mimi Leonard](#)

- Update will be provided at next meeting The Young Adult Committee discussed the Governor's Summer Job Hunt and opportunities to utilize young adult funding and GSJH funding to better provide services to young adults in the area. The committee recommended we reach out to Chafee foster care to develop and provide more services to individuals in foster care and recommended their interaction on the committee.

1:00 p.m. **Meeting Adjournment**

Evan Abbott, WDB Vice Chair, MSEC

Next WDB Meeting: February 7, 2019 • 11:00 a.m. to 1:00 p.m.
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OUR MISSION is to create a best in class regional system that is responsive to business/industry that results in a skilled workforce equipped with a work ethic, academic proficiency, and occupational specific talent that rivals our competition.