This workshop is designed for experienced professionals seeking to change careers. It explores how to reconcile past issues that have clouded your confidence, redefine who you are and what you want to do, devise a personal reinvention plan, and build an active professional network.

How to Use
www.onetonline.org

Step 1.
Occupational Quick Search:
Title you want to research:

Step 2.
Choose the best result

Step 3.
Look over the sections
.tasks
.technology skills
.knowledge
.skills
.abilities
.work activities

Step 4.
What education is needed?

Step 5.
Closely related occupations

Step 6.
Find the starting salary in Colorado
$_____________________

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**6 Step Process of a Career Change**

1. **Get to know yourself.**
2. **What do you need to know about making a change?**
3. **Build up your network.**
4. **Look ahead and plan for struggles.**
5. **Make a list of all the positive ways the new career will impact your life.**
6. **Put it into action.**

**Reinvention Committee**
- **Master Connectors** - champion networker, someone who links you to the world.
- **Clued in Colleagues** - this is someone you have worked with who has seen you in action.
- **Warm & Fuzzy Supporters** - this is the friend who is guaranteed to lift your spirits.
- **Drill Sergeants** - call this person when you are stuck in a rut.
- **Industry Locals** - this is the person who is familiar with the lay of the land.

**Build your mind map.**

A mind map is a type of graphic organizer that uses a diagram to visually organize ideas and concepts. The central idea is placed in the center of the diagram, and then related ideas are added to it in a radial fashion.
RESEARCH
There are a number of places where you may research new careers and the skills associated with them.

- OnetOnline.org
- EMSI Career Coach
- Glassdoor.com
- LinkedIn.com
- Public Libraries
- Job Shadow

INFORMATIONAL INTERVIEWS
Embrace the practice of conducting informational interviews. It could have several payoffs for you.

- Build up your network.
- Talk to those who are doing it now.
- Don’t be afraid to ask.
- Have a set list of questions.
- Ask for additional referrals.
- Send thank you notes/emails.

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