

# SNAPSHOT

<b>Subject:</b>	COVID-19 Emergency Policy (ADW! Supportive Services Attachment A: Talent Development/ WIOA Specific)
<b>Policy Number:</b>	ADWDB-XX-2020

The purpose of this is to amend certain provisions within the current ADWDB-02-2019: ADW! Supportive Services, Attachment A: Talent Development/WIOA Specific for the Arapahoe/Douglas Works! workforce center. The amendment(s) will serve to assist Arapahoe/Douglas Works! staff to continue timely and needed provision of supportive services for the Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker, Youth, set-aside, and/or Discretionary Grant program participants during the Colorado Governor's emergency declaration resulting from the COVID-19 Pandemic and Social Distancing order. This policy will remain in effect through **December 31, 2020** but may be reviewed prior to the expiration date if the Arapahoe Douglas Workforce Board (ADWDB) or Arapahoe/Douglas Works! Director determines good cause to do so.

## ALLOWABLE SUPPORTIVE SERVICES:

In addition to the allowable supportive services listed in the policy (e.g., assistance with transportation, child care and dependent care, housing, educational testing, etc.), the amendment includes the following:

Assistance with establishing an internet service account or payment of internet service monthly bill(s). Payment for internet is not to exceed two months. The two months do not need to be consecutive. Any additional months must be authorized by the Workforce Administrator and/or Workforce Director.

## SUPPORTIVE SERVICES DURING PARTICIPATION FOR ADULT, DISLOCATED WORKER, YOUTH, SET-ASIDE, AND/OR DISCRETIONARY GRANT PROGRAMS:

This policy has been amended to include the following:

During the COVID-19 pandemic and Social Distancing order, many individuals have been subject to a reduction in work hours, loss of employment, financial distress, loss of childcare assistance, and other economic hardships, with no certainty as to when the aforementioned circumstances will be alleviated. This amendment allows for the provision of supportive services to current and prospective WIOA, set-aside, and/or Discretionary Grant program participants whose job search and/or training activity has been temporarily suspended from an in-person environment and is now being continued in a virtual/online platform due to the COVID-19 Pandemic and Social Distancing order.

Due to the COVID-19 and Social Distancing order, the resourcing of multiple sources may not be reasonable given the financial and economic hardships that the participant is encountering. Arapahoe County has made available a comprehensive resource compilation known as [ArapaSource](#) that is inclusive of many resources such as financial assistance, mental health and basic needs assistance. Arapahoe/Douglas Works! staff will determine the reasonableness of resourcing multiple sources based on the customers' present need. If upon review, it is determined that the assistance is not available in a reasonable time to meet the customer need, WIOA can be used to fund the supportive service need.

## COORDINATING SERVICES

Coordinating services across the WIOA core programs, as well as non-core partner programs, is vital to help individuals with barriers to employment to participate in and complete WIOA career and training services, and ultimately obtain unsubsidized employment. Arapahoe/Douglas Works! has established procedures for referral to supportive services available from core and non-core partners, in addition to identifying how such services will be funded when they are not available from other sources.

*Only the Arapahoe/Douglas Works! Division Manager and/or the Workforce Center Administrator may grant exceptions to provisions within this policy.*