

SNAPSHOT

Subject:

WIOA Eligibility Requirements

ALL MAY 2023 REVISIONS ARE HIGHLIGHTED IN YELLOW

PURPOSE

- To provide comprehensive guidelines for local workforce areas regarding the determination of eligibility for WIOA programs and discretionary grants, and to provide information on the use of appropriate documentation or self-attestation to support eligibility determinations;
- To update this WIOA eligibility local policy and clarify its attachments with the latest available guidance and references regarding Selective Service and immigration guidelines, the ability to use electronic signatures, and UI favorable determination based on layoff
- To notify staff of rescinded PGL WIOA-2015-05 Interim DW Eligibility Guidance and incorporate its provisions in this local policy and attachments.
- To update Attachments 1-4 with the latest Data Validation guidance and the addition of self-attestation for Age, as allowed by TEGL 09-22, WIOA Title I Youth Program Guidance
- To update Attachment 3 (Youth) with the latest documentation guidance from TEGL 09-22, WIOA Title I Youth Program Guidance.

BACKGROUND

WIOA is designed to help job seekers access employment, education, training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy. WIOA supersedes titles I and II of the Workforce Investment Act of 1998, and amends the Wagner-Peyser Act and the Rehabilitation Act of 1973. The Act took effect on July 1, 2015, the first full program year after enactment. This local policy provides the detailed guidance necessary to ensure that all those who receive WIOA-funded services are eligible.

POLICIES/ACTIONS:

The following lists major (but not all) changes that have been made to the attachments to this local policy/PGL. However, all changes are yellow-highlighted within individual attachments to call attention to the new or revised requirements.

- **Attachments 1-4:** Addition of information regarding Selective Service registration, immigration resources, and use of electronic signatures. Addition of self-attestation for Age and the USDOL definitions of self-attestation and electronic signatures.
- **Attachment 1: Adult Program Eligibility (revised)**
 - Statement that eligibility is determined and based on an individual's status at the date of program enrollment
 - Change from alien to non-citizen
 - Affidavit of Immigration no longer required beginning July 1, 2022
 - Latest LLSIL guidance
 - Latest Driver's License guidance
 - Q&As from previous attachment 16
 - Selective Service registration updates
 - Immigration resources

- Use of electronic signatures
- Age can be self-attested
- Revision of Low Income eligibility element
- **Attachment 2: Dislocated Worker Program Eligibility** (revised)
 - Statement that eligibility is determined and based on an individual's status at the date of program enrollment
 - Change from alien to non-citizen
 - Affidavit of Immigration no longer required beginning July 1, 2022
 - Changes to Layoff, Job of Dislocation, Natural Disaster, Stop-Gap Employment, and Unlikely to Return to Previous Industry or Occupation and Self-Attestation
 - [Reasons for Separation Per the Unemployment Insurance Statute](#) have been added to the Layoff definition in the Glossary
 - Latest Driver's License guidance
 - Documentation of UI Monetarily Eligible
 - Q&As from previous attachment 16
 - Selective Service registration updates
 - Immigration resources
 - Use of electronic signatures
 - Age can be self-attested
- **Attachment 3: Youth Program Eligibility** (revised)
 - Statement that eligibility is determined and based on an individual's status at the date of program enrollment
 - Change from alien to non-citizen
 - Affidavit of Immigration no longer required beginning July 1, 2022
 - Latest LLSIL guidance
 - Latest Driver's License guidance
 - Q&As from previous attachment 16
 - Selective Service registration updates
 - Immigration resources
 - Use of electronic signatures
 - Age can be self-attested
 - Revision of Low Income eligibility element
 - Low income must be documented for Out-of-School Youth when using Basic Skills Deficient, English Language Learner, or Needs Additional Assistance
- **Attachment 4: WIOA Discretionary Grant Eligibility** (revised)
 - Statement that eligibility is determined and based on an individual's status at the date of program enrollment
 - Change from alien to non-citizen
 - Affidavit of Immigration no longer required beginning July 1, 2022
 - Latest Driver's License guidance
 - Addition of guidance regarding national dislocated worker grants
 - Selective Service registration updates
 - Immigration resources
 - Use of electronic signatures
 - Age can be self-attested