

Discovering Arapahoe/Douglas Works! – COVID 19

Arapahoe/Douglas Works! Workforce Center
6964 S. Lima Street • Centennial, CO 80112
www.adworks.org

Arapahoe/Douglas
WORKS!
Workforce Center 
A proud partner of the **americanjobcenter** network

Thank you for choosing to
attend our
Discovering A/D Works!
workshop brought to you by
the Arapahoe/Douglas
Works! Facilitation team.

We facilitate all our workshops as if they are in a live classroom setting. Please be respectful and mindful of your camera if your video is on.

Objectives

Understand...

- ✓ How to use the resource services
- ✓ How to navigate the A/D Works! website
 - ✓ How to find our workshops/events/handouts
- ✓ How to use Connecting Colorado

General Workforce Center Rules During COVID - 19

Call for appointments for computers 303-636-1160

The Workforce Centers are currently offering time slots for computer and technology use.

Check in to Resource Center

Use SSN or keycard to check in once a day, and communicate with front desk staff about your needs.

All workshops are currently being offered virtually

We are excited to offer workshops VIA Zoom that can be accessed by computers and/or phones. Copies of the slides and handouts can be accessed through adworks.org

Office Locations

Centennial - Lima Plaza Office

By Appointment Only!

Wednesday, Thursday, Fridays 7:30am – 4pm

6974 S. Lima St.

Centennial, CO 80112

303-636-1160

Aurora - Altura Plaza Office

By Appointment Only!

Monday, Tuesday, Wednesday 8am – 4pm

15400 E. 14th Pl.

Aurora, CO 80011

(Chambers & 14th)

303-636-1160

Workforce Center Services

The workforce center is for *everyone!*

Resource Center – Appointment only: 303-636-1160

- Computers, internet, printers, fax machines, scanners, and job search resources

Workshops – Online VIA Zoom.com

- Practical, interactive classes to help you become the savviest candidate for the job

Specialized Services

- Veterans, WIOA, Young Adult WIOA (16 - 24)

Business & Assessment Center (BAC) special hours – Appointment only: 303-636-1160

- Provelt Assessments (Typing, 10 Key, Data Entry & Microsoft Office Tutorials) Pre-GED, TABE, testing and various career assessments
- To register for the YouScience assessment, email: lgadlin@arapahoegov.com

ADWorks! Website

- ADWorks.org
 - Calendar
 - Workshop PowerPoints
 - Handouts
- Find Virtual Job Fairs on
- connectingcolorado.com
- <https://cdle.colorado.gov/>



Job Readiness Workshops

Offered virtually through **Zoom**

1. Discovering ADW!
2. Resumes 1
3. Interviewing 1
4. Mock Interviewing *
5. Phone/Virtual Interviews
6. LinkedIn
7. Networking
8. Salary Negotiations
9. Emotional Intelligence
10. Ageless Career Search
11. Career Reinvention
12. Workplace Values

All **handouts & copies of the slides** can be found at:

adworks.org/index.php/job-seekers/online-powerpoint-workshops/

Generations@Work

Program focused for mature workers ages 40+

- Virtual one-on-one appointments for your job search needs
 - Email for assistance: Generations@arapahoegov.com

Job Boards

Workforce50 - <https://www.workforce50.com/>

Senior Job Bank - <https://www.seniorjobbank.org/>

AARP - <https://local.aarp.org/denver-co/jobs/>

Resources

- Onward Colorado - onwardco.org
- EMSI Career Coach - <https://adworks.emsicc.com/?radius=20%20miles®ion=80202>
- ONETonline - <https://www.onetonline.org/>
- Andrew La Civita - <http://milewalk.com/>



Job Boards

- builtincolorado.com
- andrewhudsonsjobslist.com
- linkedin.com
- flexjobs.com
- glassdoor.com



Workforce Innovation and Opportunity Act (WIOA)

Adult/Dislocated Worker program

If interested please call **303-636-1360**

- Potential funding for short term training or certifications
 - 18 months or less
 - Targeted industry
- Dislocated Worker Program
 - Recently laid-off due to no fault of your own
 - Recently separated Service Member – Honorable Discharge
 - Within 26 weeks
 - Spouse of Active Service Member that was relocated
 - Displaced home maker
- Adult Program
 - *Public assistance*
 - *Low income*
 - *Basic skills deficient*
 - *Displaced home maker*
 - *55 or older*
 - *Native American / Native Alaskan / Native Hawaiian*
 - *Ex-Offender*
 - *Substantial cultural barrier*
 - *Disability*
 - *Seasonal migrant farm worker*
 - *Single parent / Single pregnant moms*
 - *27+ weeks of unemployment*

Disability Services

- Provide Ticket to Work Services if collecting SSI or SSDI
- Proud Member of American Dream Employment Network (ADEN)
- Provide multiple employment resources
- Collaborate with local agencies (Division of Vocational Rehab, Ability Connection, etc.)
- Ticket to Work : Matt Kilian - Mkilian@arapahoegov.com



Connecting Colorado

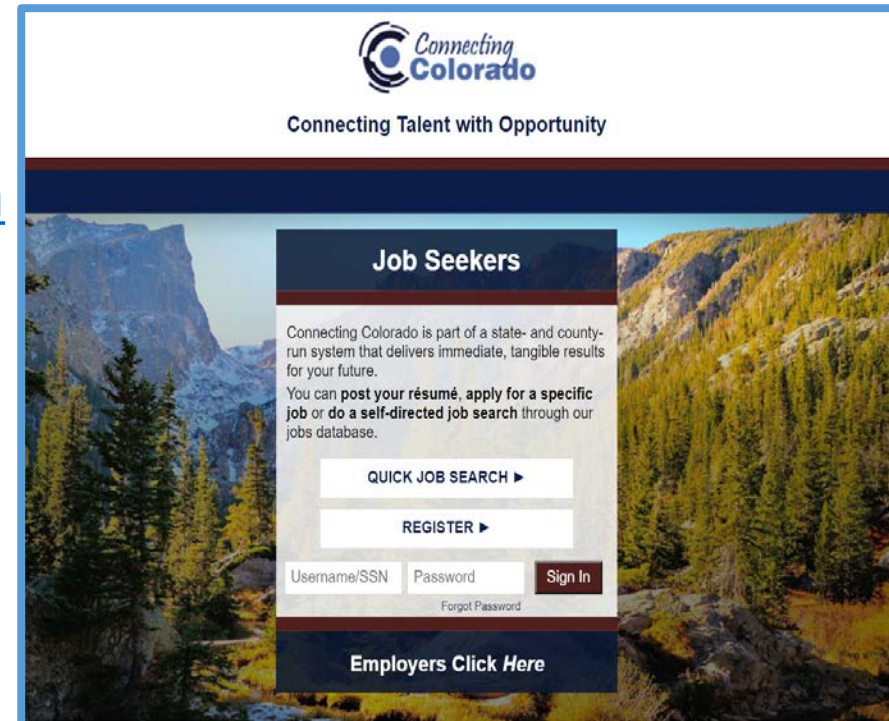
connectingcolorado.com

- **Sign-in**

- User Name or SSN
- Password

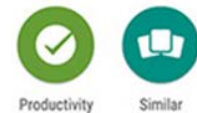
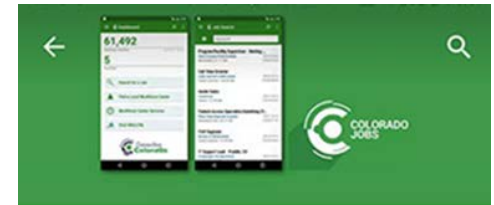
Go to **upper left** corner

- **Menu** / then Profile Settings / Personal Information
- **Workshops** / then Register for Workshops



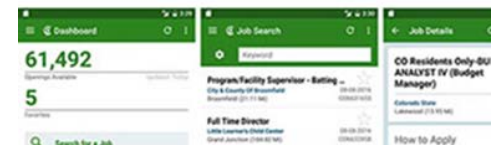
Connecting Colorado Mobile App

- The new mobile device application, **Colorado Jobs**, is now available and can be downloaded through your device's app store (Apple or Google Play)
- **Colorado Jobs** allows you to:
 - Search for jobs
 - Save your "favorite" jobs
 - Look up specific jobs (from notifications)
 - See new jobs



Find a great job in Colorado

[READ MORE](#)



Colorado Department of Labor and Employment

- CDLE Website, <https://cdle.colorado.gov/>
- Unemployment webpage, "Check Alerts in Yellow Box"
<https://cdle.colorado.gov/unemployment>
- Work Search Activities
https://cdle.colorado.gov/sites/cdle/files/work_search_activity.pdf
- Tracking Sheet for Job Search Activities
https://cdle.colorado.gov/sites/cdle/files/WorkSearchLog_1.pdf
- Apprenticeships <https://cdle.colorado.gov/apprenticeship>
- Phone number 303-318-9000

Thank you for attending our workshop today

We'd appreciate your feedback. Please click the link below to access our workshop evaluation. We especially enjoy your personal comments.

Workshop Evaluation, link

<https://fs8.formsite.com/adworks/Evaluations/index.html>

PowerPoint and Handout, link

<https://www.adworks.org/index.php/job-seekers/online-powerpoint-workshops/>

To reach a Career Services Advisor, link

<https://fs8.formsite.com/adworks/form52/index.html>