

Arapahoe/Douglas Works! www.adworks.org 303.636.1160

Emotional Intelligence





in Arapahoe/Douglas Works!

Arapahoe/Douglas Works! is an equal opportunity employer/program.

Auxiliary aids and services are available upon request to individuals with disabilities.



Thank you for choosing to attend our **Emotional Intelligence**

workshop brought to you by the Arapahoe/Douglas Works! Facilitation team.

We facilitate all our workshops as if they are in a live classroom setting. For virtual workshops please be respectful and mindful of your camera if your video is on. "To ensure compliance with current A/D Works! And Arapahoe County IT policies for virtual platform use and information storage, attendees are asked **not to use** Al tools to capture notes during any of our workshops currently."



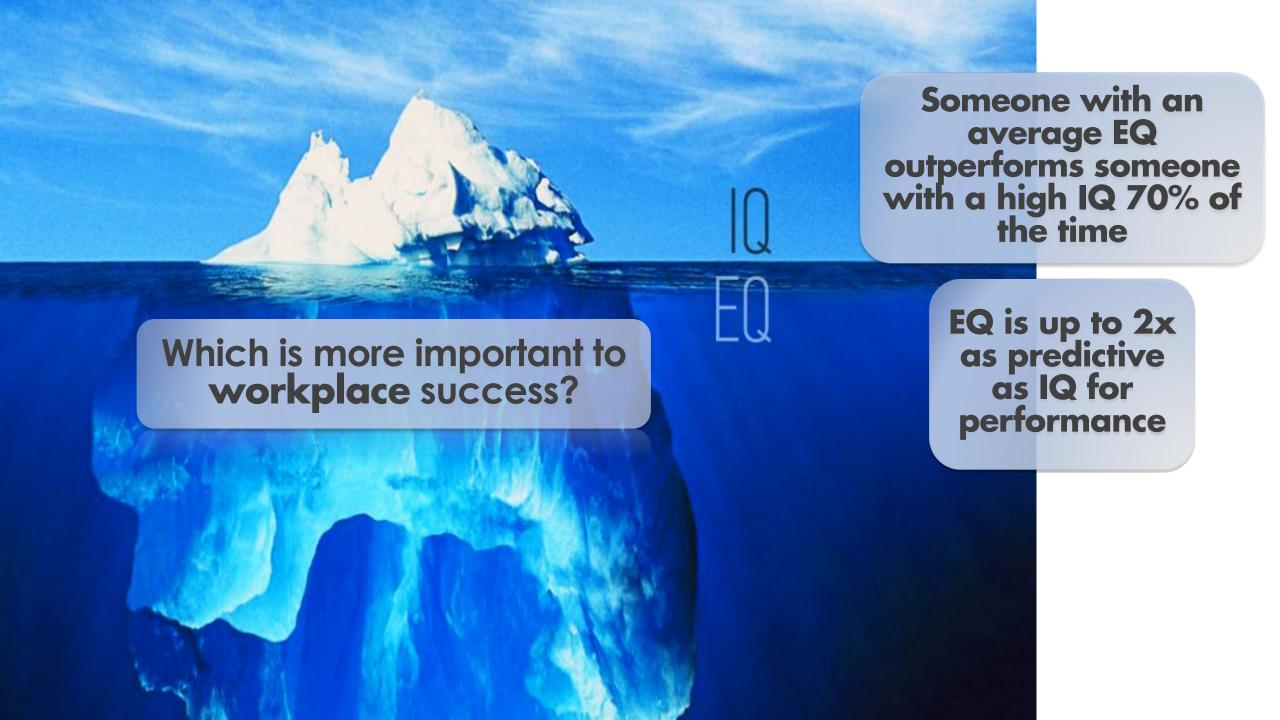
Objectives

- ➤ What is Emotional Intelligence (EQ) and why should you care?
- How does EQ impact your job search and work performance?
- ➤ What is <u>your</u> EQ?
- How can you improve your EQ?



Getting to Know Your Emotional Intelligence





What is Emotional Intelligence?

Personal Capabilities

Social Capabilities

Self-Awareness Social Awareness

Self-Management Relationship Management

Why Should We Care?

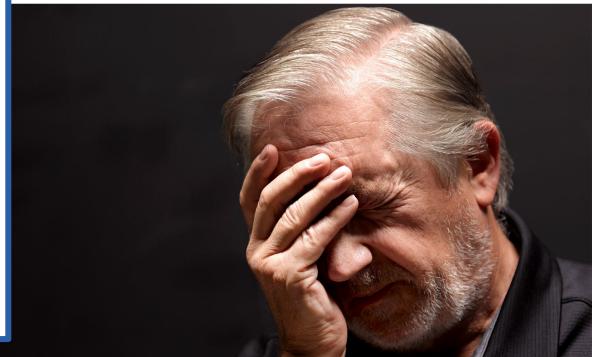
➤ High EQ Increases:

- Social relationships
- Empathy
- Open-mindedness
- Self-worth
- Have increased mental and physical health

People with Low EQ:

- Have decreased self-worth
- Have poor conflict resolution skills
- Have a lack of empathy
- An inability to cope with emotions
- Have decreased mental and physical health





Work Performance

EQ is the strongest predictor of workplace performance, and strongest driver of leadership and personal excellence!

Improved Health

Enhanced Leadership Skills

Able to Listen Effectively

Better at Conflict
Resolution

Improved Communication

Can Handle Pressure Better

Accepting of Feedback (no matter how it's delivered)

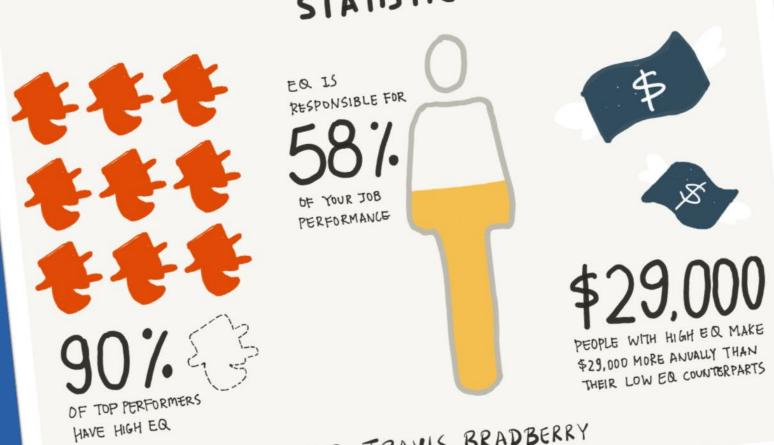
Ability to Cooperate

More Empathetic

Set a Positive Example (which ripples out to others)



EMOTIONAL INTELLIGENCE STATISTIC



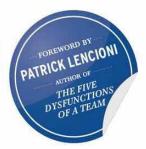
BY DR TRAVIS BRADBERRY

"Succinctly explains how to deal with emotions creatively & employ our intelligence in a beneficial way."

- THE DALAI LAMA

EMOTIONAL INTELLIGENCE

2.0



INCLUDES A NEW & ENHANCED ONLINE EDITION OF

THE WORLD'S MOST POPULAR EMOTIONAL INTELLIGENCE TEST

TRAVIS BRADBERRY & JEAN GREAVES

INTERNATIONAL BESTSELLING AUTHORS OF THE EMOTIONAL INTELLIGENCE QUICK BOOK

Unlike IQ, **Emotional** Intelligence can be developed anc enhanced

The Best & Worst of Times



- Think back to a time when you had a boss or a team that brought out the BEST in you
- Remember a time when you had a boss or a team that brought out the WORST in you

Self-Awareness

Accurately perceiving your emotions and staying aware of them as they happen.

Ask yourself these questions...



What am I feeling?
How did these
feelings arise?
What information do
they carry?



- Know who and what pushes your buttons
- >Watch yourself like a hawk
- ➤ Visit your values
- ➤ Seek feedback
- ➤ Observe the ripple effect from your emotions



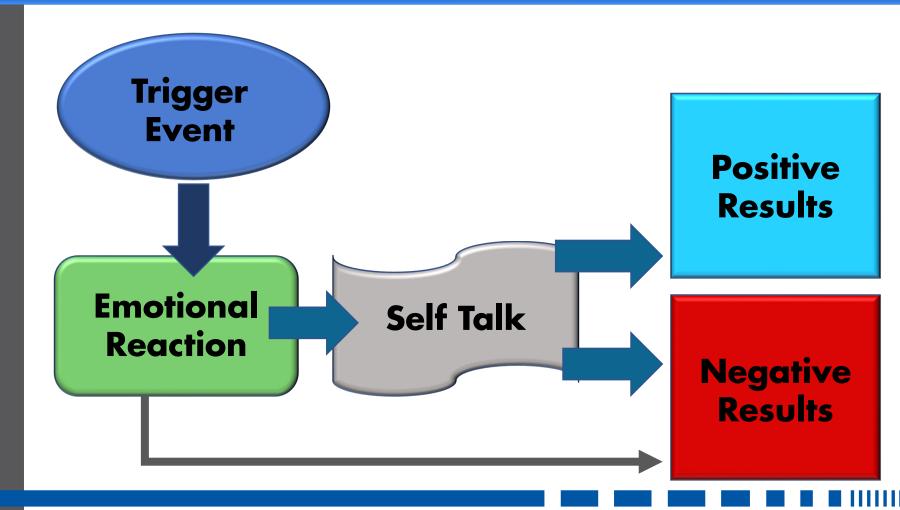
Self-Management

Using self-awareness to stay flexible and to positively direct your behavior.

Ask yourself these questions...



Trigger Model





How to Improve Your Self-Management

- ➤ Breathe and count to ten
- Focus your attention on your freedoms rather than your limitations
- >Add a mental recharge to your schedule
- ➤ Take control of your self-talk
- ➤ Visualize yourself succeeding



Social Awareness

Ability to pick up on other people's emotions and understand what is really going on with them.

What are others feeling?
How did those feelings arise?

Ask yourself these questions...





Relationship Management

Using awareness of your own and other's emotions to manage interactions successfully.

How do you want to feel? How do you want others to feel? What do you need to do in order for both of you to feel that way?

How to Improve Your Relationship Management

- ➤ Be open and curious
- ➤Take feedback well
- >Avoid giving mixed signals
- ➤Explain your decisions



Next Step to Improve Your EQ

Take the quick **EQ Self Assessment** included in the ADWorks EQ handout found below the workshop calendar on our web page at:

https://www.adworks.org/jobseekers/career-exploration/workshops/



Emotions are what make us human. Make us real. The word 'emotion' stands for energy in motion. Be truthful about your emotions, and use your mind and emotions in your favor, not against yourself.

Robert T. Kiyosaki

Thank you for attending our workshop today.

We'd appreciate your feedback. Please click on the link below to access our workshop evaluation.

We especially enjoy your personal comments.

Workshop Evaluation, link

https://fs8.formsite.com/adworks/Evaluations/index.html

PowerPoint and Handout, link

https://www.adworks.org/index.php/job-seekers/online-powerpoint-workshops/

To reach a Career Services Advisor, link

https://fs8.formsite.com/adworks/form52/index.html

