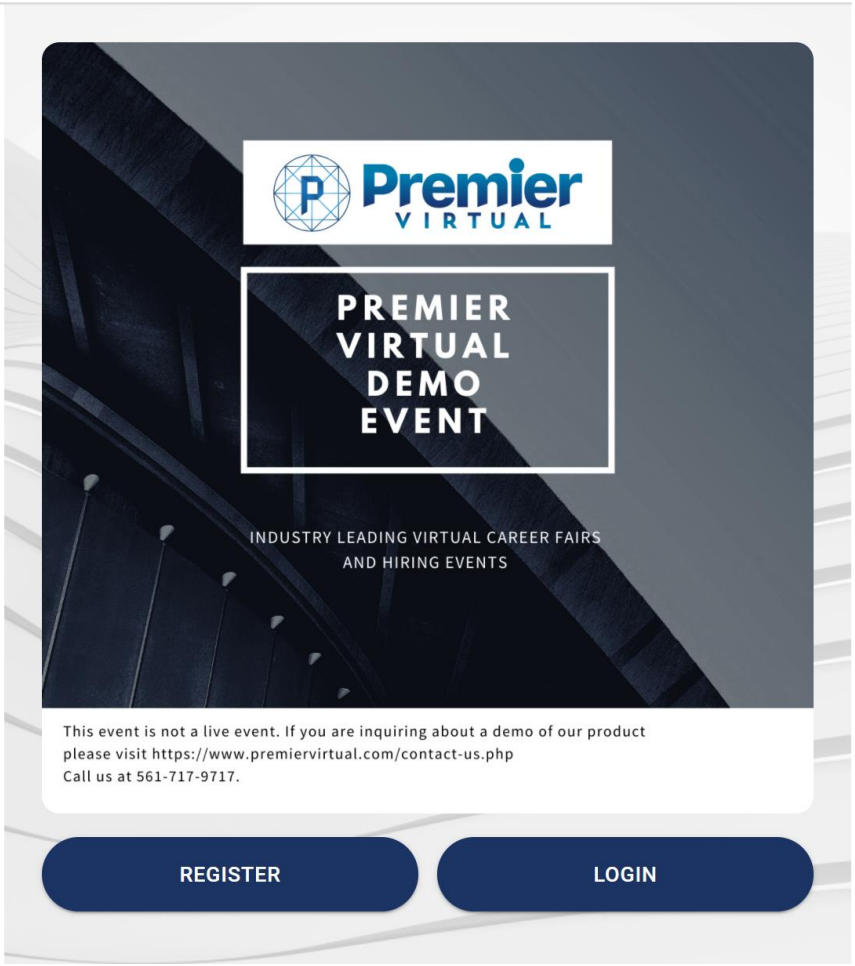
Premier Virtual

Company Walkthrough

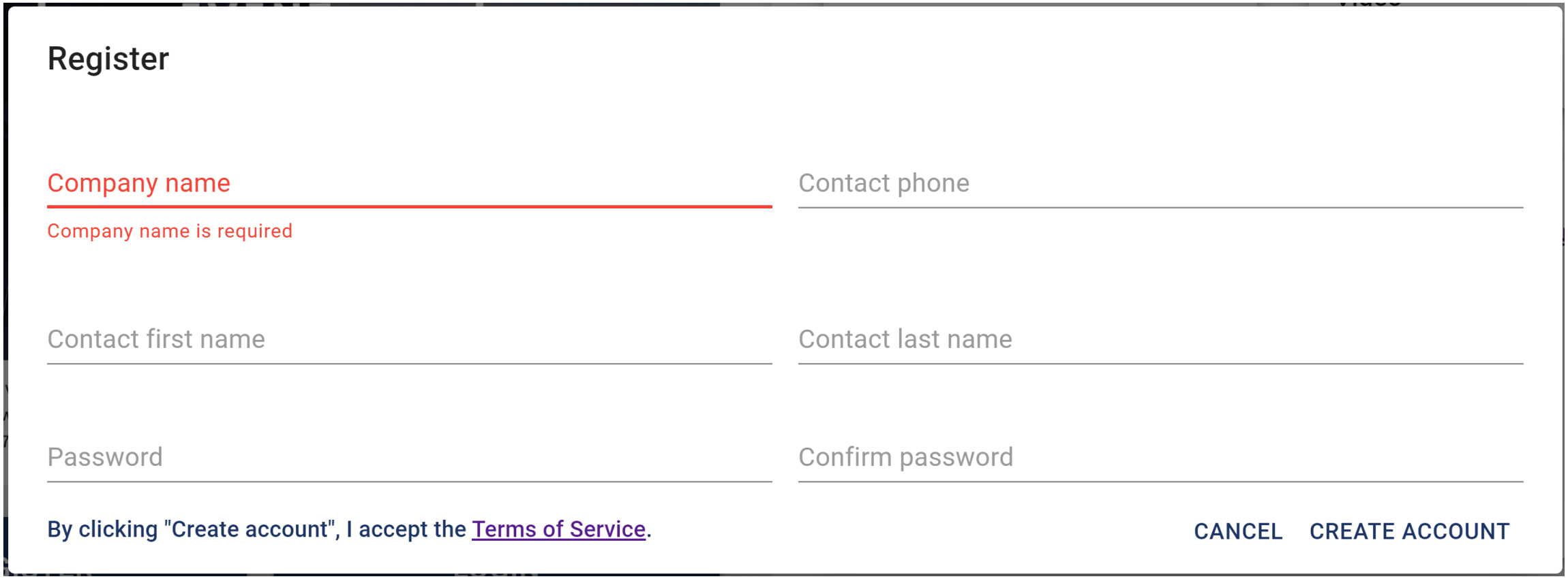

Premier
VIRTUAL
PREMIER VIRTUAL DEMO EVENT
INDUSTRY LEADING VIRTUAL CAREER FAIRS AND HIRING EVENTS
This event is not a live event. If you are inquiring about a demo of our product please visit https://www.premiervirtual.com/contact-us.php
Call us at 561-717-9717.
REGISTER
LOGIN

Register

Email Address *

training@training.com

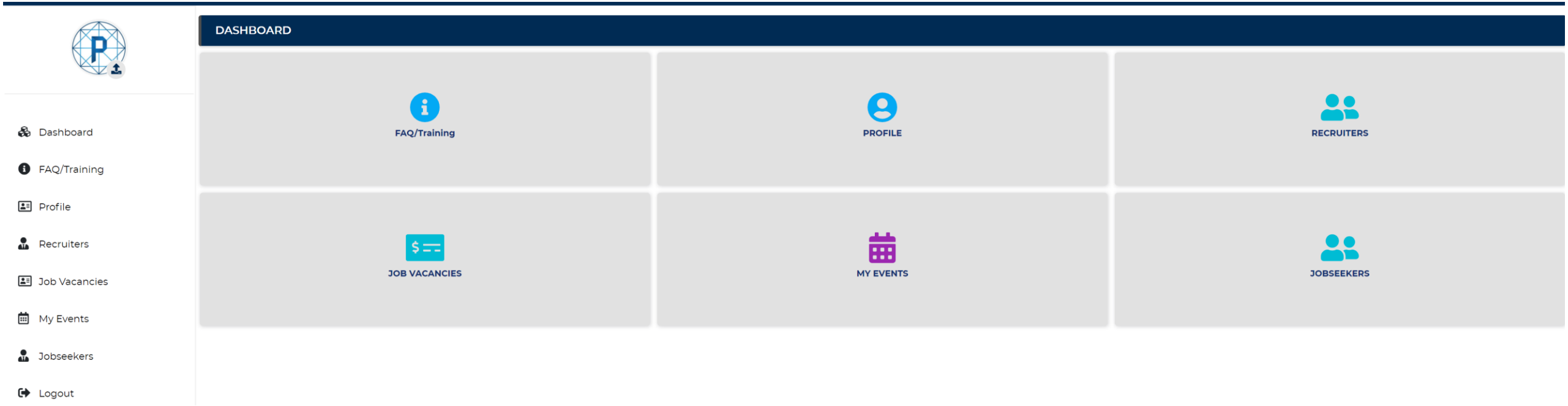
CANCEL NEXT


Register
Company name
Company name is required
Contact phone
Contact first name
Contact last name
Password
Confirm password
By clicking "Create account", I accept the Terms of Service.
CANCEL
CREATE ACCOUNT

Register

Please select sub events you would like to register to:

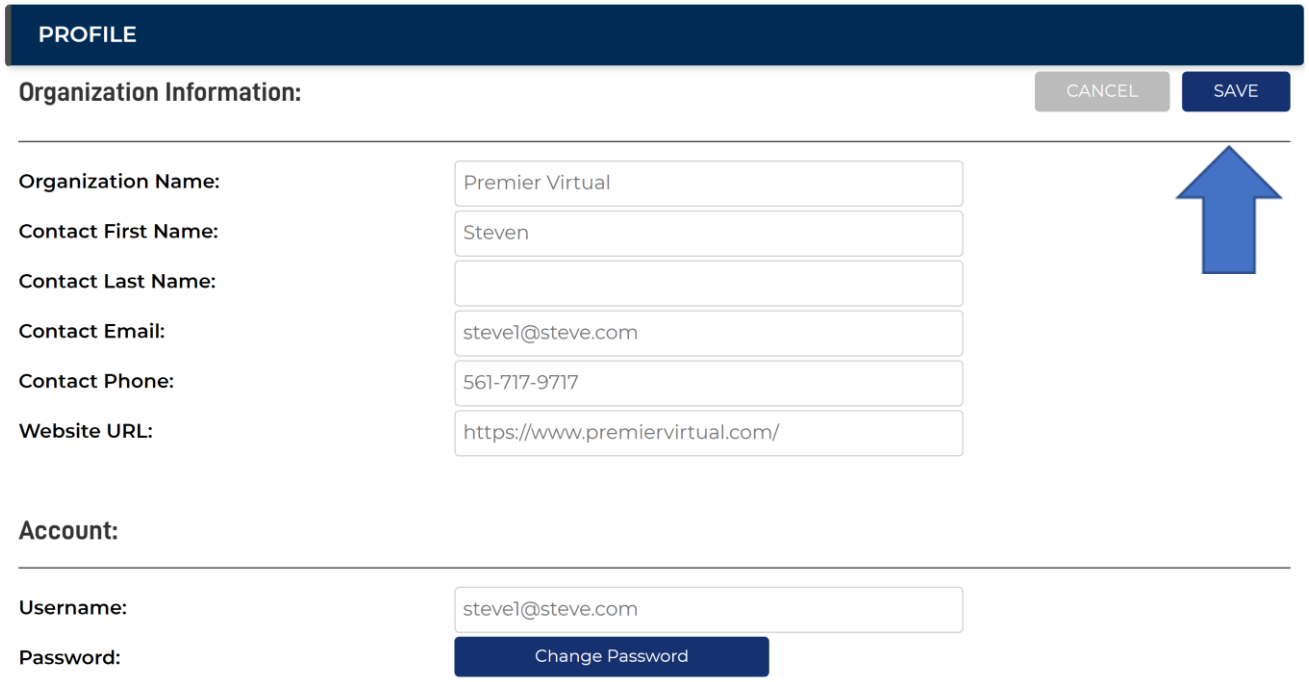
- [x] Location
- [x] Industry
- [ ] Degree Program
- [ ] Sponsorship Page
- [ ] Speakers

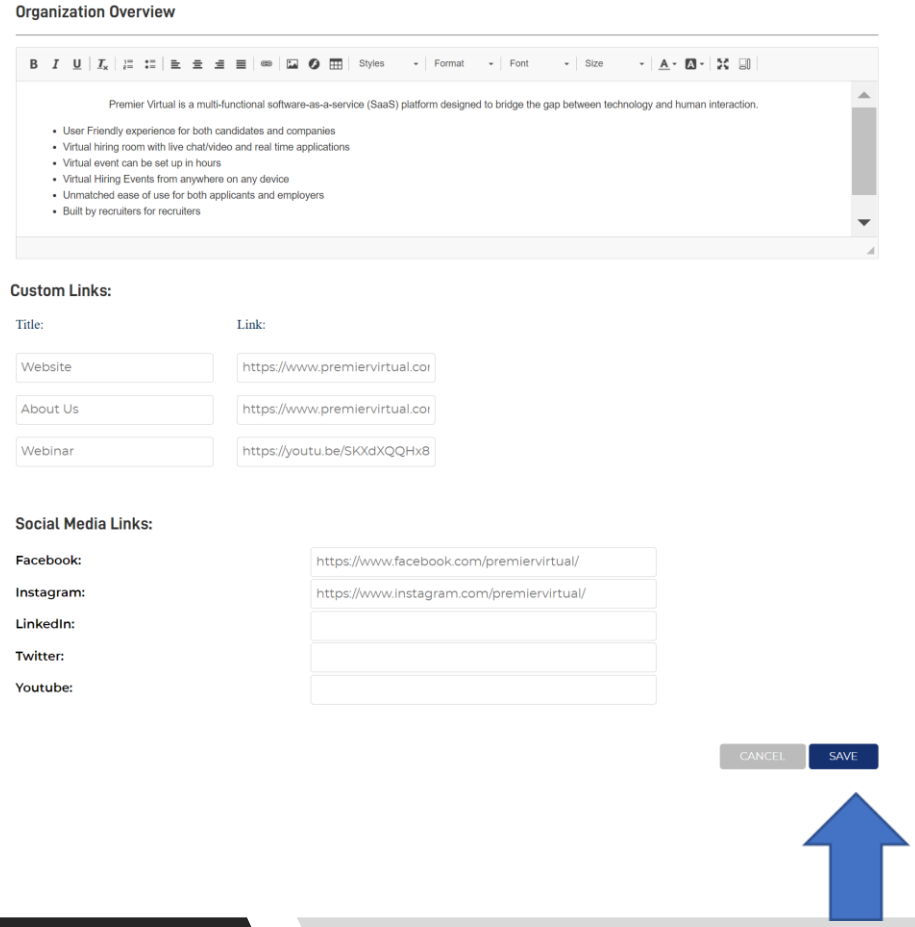


This is your company Dashboard:

Upload your company logo (.png or .jpeg)

FAQ/Best Practices has training videos and all the info to set up your hiring room.





Click on Profile Tab and go to edit:

Your company info will be there from registration. This is for main recruiter

Each recruiter will see this but logged in as themselves.

Username is your email.

Organization Overview

- Brief company bio

Custom links

- Website or other links you want to showcase

Insert Social media

Click Save

Organization Information: EDIT BOOTH PREVIEW

Organization Name:	Premier Virtual
Contact Name:	Steven
Contact Email:	steve1@steve.com
Contact Phone:	561-717-9717
Website URL:	https://www.premiervirtual.com/

Account

Username:	steve1@steve.com

Organization overview

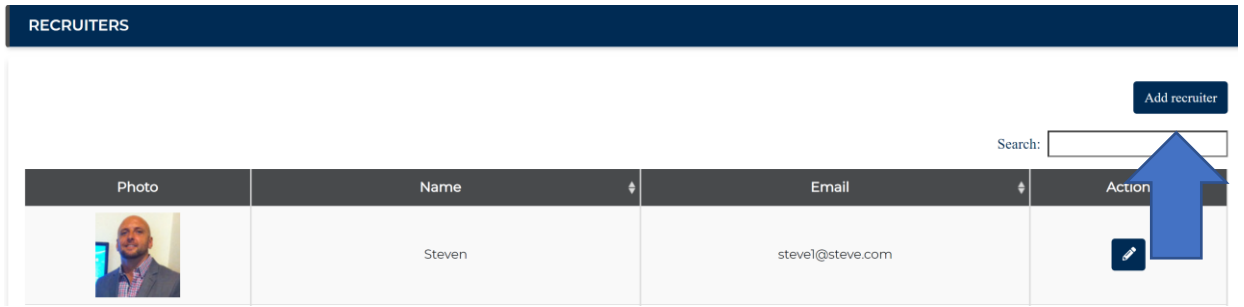
Premier Virtual is a multi-functional software-as-a-service (SaaS) platform designed to bridge the gap between technology and human interaction.

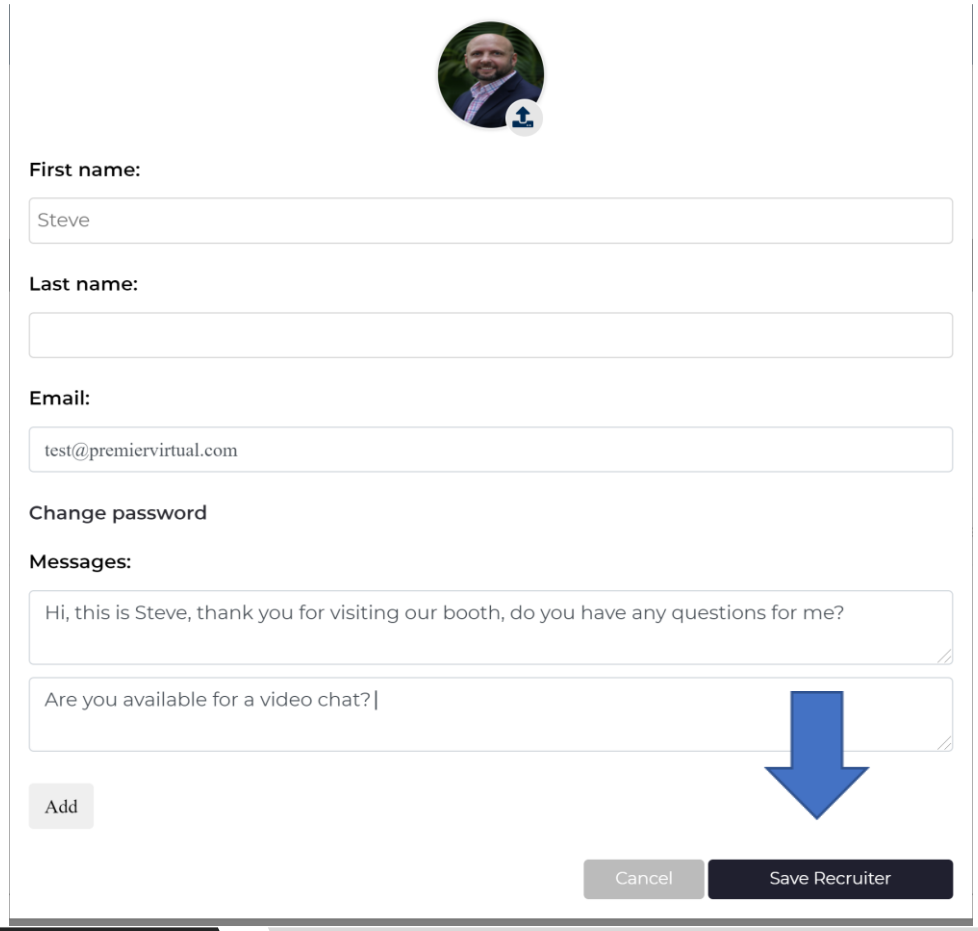
<u>Click on booth preview:</u>

The information you put in your profile will be there.

Job vacancies will be entered on another page.

This is what a candidate view looks like.



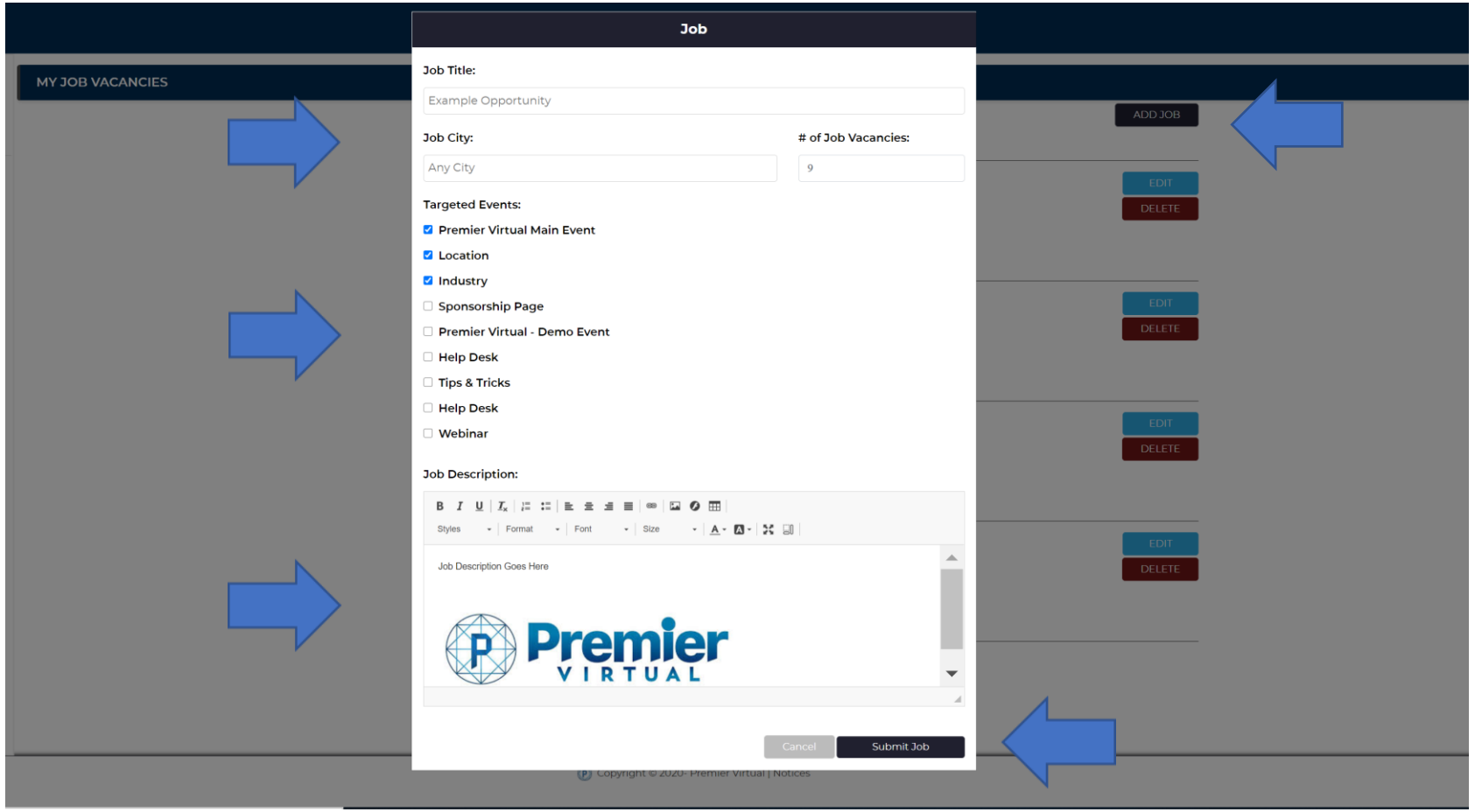


Recruiter Tab – Adding recruiters:

Each recruiter will have their own login to your virtual room.

They can create customized pre-defined messages to send to candidates when chatting

Add multiple recruiters to your hiring room.



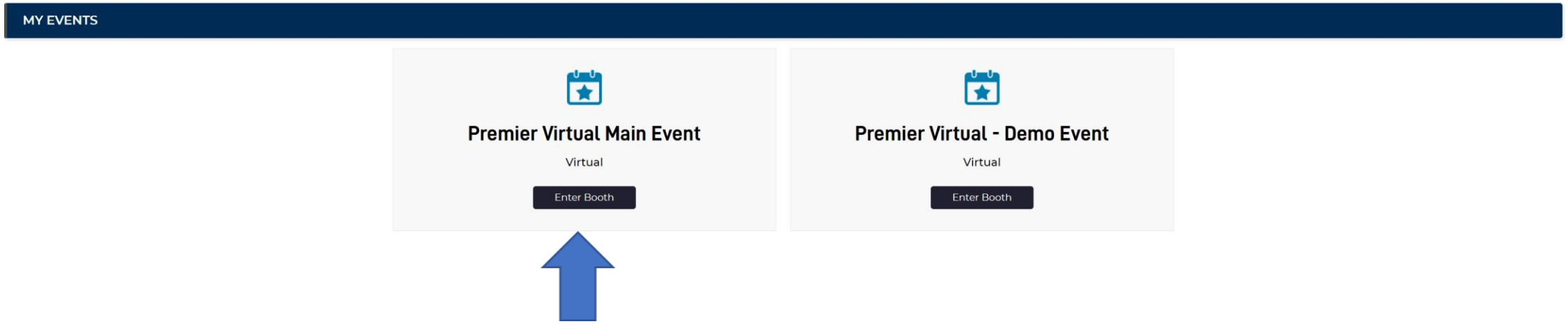
Job Vacancies Tab – Add your jobs :

Add all your open positions to your hiring room.

Title, Location and # of vacancies

Target where you want your booth to show

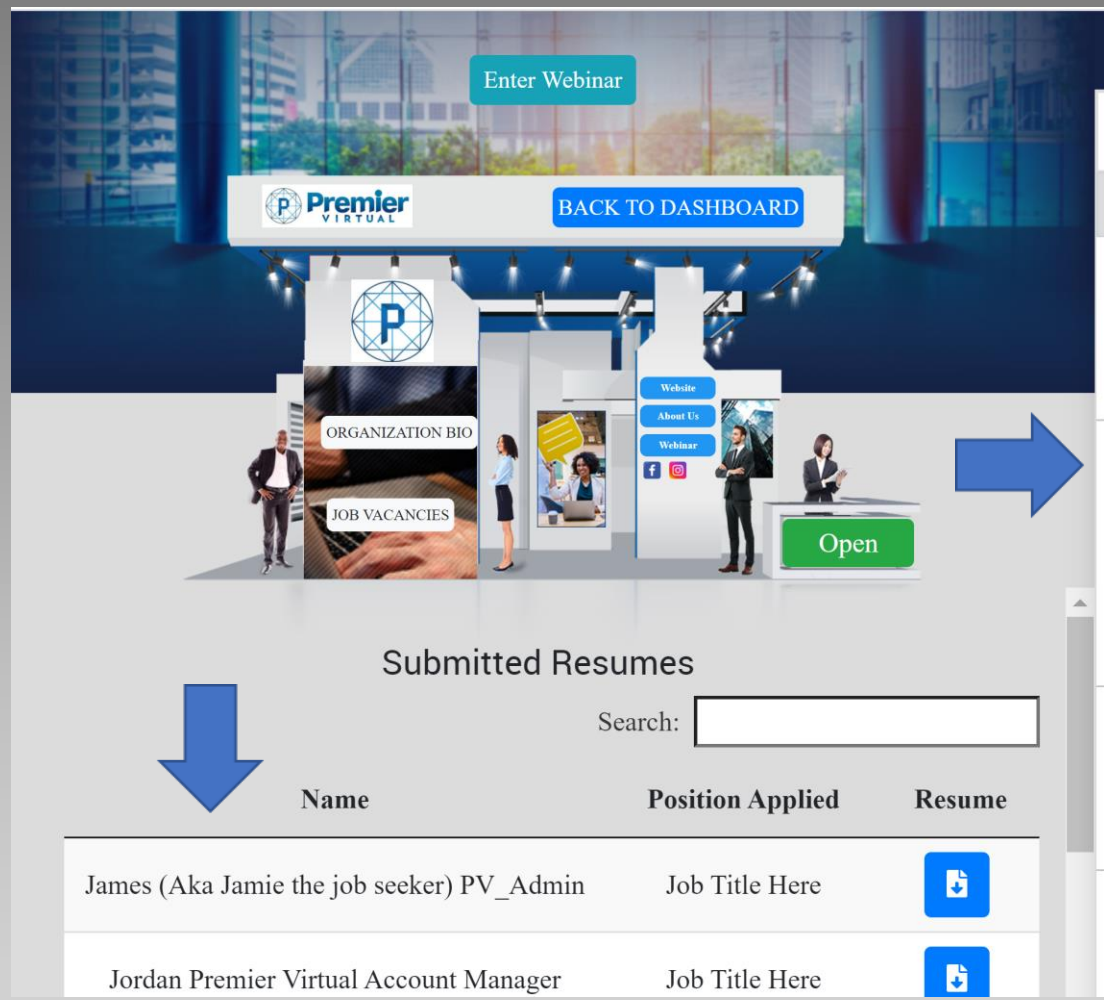
There is no limit to jobs but candidates see top 4 without having to scroll



My Events Tab :

Click on Enter Booth.

You only need one profile and you can have all events in there.



<u>This is your virtual hiring room.</u>

1. See real time resume submissions
2. As a candidate enters your room, you see them in visitor tab
3. Click on candidate name to start a chat (highlights blue when new chat)
4. Send predefined messages or type messages
5. Click on blue video icon to start a video chat

stage.premiervirtual.com wants to
Premier Virtual - Steven
Visitor
Message
Jason PV_Sales_Support
efined messa
05 AM
09:05 AM - Steven
Premier

JOBSEEKER

Submitted Resumes | Visitors | Request export

Filter By Event: ALL

Search:

Check All	Date	Name	Phone	Email	Job Title	Action
☐	8-12-2020	James (Aka Jamie the job seeker) PV_Admin	781-589-8201	jamiepremiervirtu...	Test Job	
☐	8-12-2020	James (Aka Jamie the job seeker) PV_Admin	781-589-8201	jamiepremiervirtu...	Test Job	
☐	8-14-2020	Steve PV Admin	404-323-2403	steve@premiervirt...	Test Job	
☐	8-14-2020	Steve PV Admin	404-323-2403	steve@premiervirt...	Test Job	
☐	8-14-2020	Steve PV Admin	404-323-2403	steve@premiervirt...	Test Job	

Here you can view all the submitted resumes and candidates that visited your virtual hiring room.

This can all be downloaded by requesting report. You will be emailed the resumes and a spreadsheet of their info.

The action tabs gives you the ability to:

- Download their resume.
- Leave notes about candidate
- See candidate actions in your hiring room

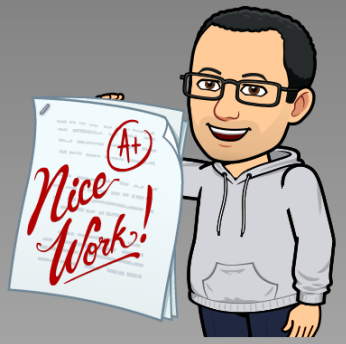
This is what your booth will look like from a candidate view….

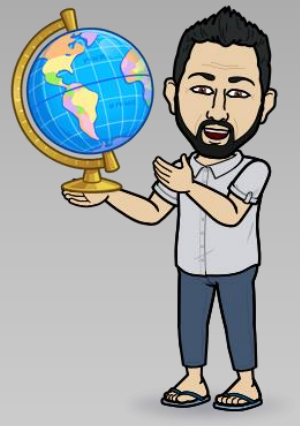
1. Organization bio to see what your Org does.

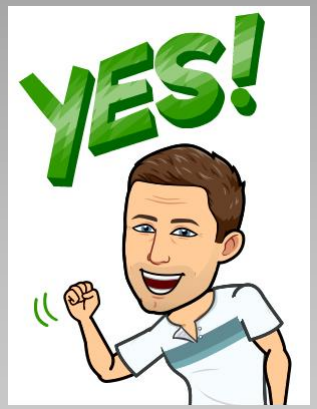
2. This is where they view job vacancies and submit their resumes

1. These are the custom links you added in profile

Candidates can start chat or you can start chat with them.







From the Team here at Premier Virtual, we wish you the best of luck at the career fair…